

MEMORANDUM

TO: All Counsel

**FROM: Judge C. Jean Stewart, Presiding Judge
Denver Probate Court**

RE: CourtCall Telephonic Appearances

DATE: June 2007

For appearances commencing in June 2007, I will join a growing number of Judges around the country using CourtCall, a new method of conducting telephonic appearances by counsel ("CourtCall Appearances"). In my courtroom, CourtCall appearances may generally be made for all non-evidentiary appearances including Pre-trial Conferences, Status Conferences and Motions. CourtCall is providing equipment to enhance the process. It is my hope that by making the process more uniform, your practice will become more productive and enjoyable so that the cost of litigation will be further reduced.

Counsel may make a CourtCall Appearance by serving and filing with CourtCall (not the Court), **NOT LESS THAN FIVE (5) COURT DAYS PRIOR TO THE HEARING DATE**, a Request for Telephonic Appearance Form and paying a fee of \$55.00 for each CourtCall Appearance. There are no subscription fees.

A CourtCall Appearance is made as part of a Court's regular calendar and all counsel who have timely filed their request form and paid the fee may appear by dialing the Courtroom's dedicated **toll free teleconference number, and access code (if any) which will be provided by CourtCall, LLC on the confirmation faxed to your office**. A pre-hearing check-in will occur five minutes prior to the scheduled hearing time. A CourtCall Appearance is voluntary and may be made without consent of the other party, and the Court continues to reserve the right to reject any request. In matters where only one party elects to make a CourtCall Appearance, the matter will be heard on the Court's speakerphone provided by CourtCall.

You may obtain additional information by calling the CourtCall Program Administrator, **CourtCall at (310) 342-0888 or (888) 882-6878**.

For more information about CourtCall please call CourtCall, LLC, not the Courtroom!!